



JAMES A. NOYES, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
www.ladpw.org

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE

REFER TO FILE: **A-0**

June 5, 2003

TO: Each Supervisor

FROM: James A. Noyes
Director of Public Works

COMPLIANCE TO THE COUNTY'S EMPLOYEE PERFORMANCE EVALUATION POLICY

This memorandum is in response to Supervisor Molina's request explaining why the Department of Public Works reflected a 96 percent completion rate of performance evaluations for the period ending December 2002. The cause for noncompliance to achieving a 100 percent rate was isolated to our divisions with outlying locations where it was noted that improved tracking of evaluations was needed. Be advised that for current period to date, Public Works is at a 100 percent rate and we expect to reflect this rate at June 30, 2003.

If you have any questions or need additional information, please call me or your staff may contact Chuck Adams at (626) 458-4006.

CWA:pm

C:\MyFiles\EachSupervisorPeforEval

cc: Chief Administrative Office
Executive Office
Human Resources